



BH&L Decorators, Inc.

Conventions • Trade Shows

7601 Chancellor Drive • Orlando, Florida 32809
Telephone: (800) 995-4245 • Fax (407) 851-3090

4th Annual Tour & Cruise TravelWorld

Tampa Convention Center
Tampa, Florida

March 24 - 25, 2006

For Discount Price, Order and Payment
Must be Received by **March 13, 2006**
Show #0276

Dear Exhibitor:

We are proud to have been selected as your official service contractor and look forward to assisting you to ensure your show participation is successful and enjoyable.

Please review the following pages **carefully**. They contain information and order forms for each of the many services offered by BH&L Decorators, Inc. To serve you efficiently, it is important that you complete and return these forms to us promptly.

All charges for rental items include delivery to booth, installation and removal at close of show.

Please note that discount prices will only apply to those order forms received on or before the discount deadline (March 13, 2006) and accompanied by payment in full. Refer to the enclosed "Payment Policy" form for more precise payment information. If you need assistance, additional information or request any items not listed, please call your BH&L Customer Service Representative at (800) 995-4245.

All exhibitors are provided a standard 10' x 10' booth, constructed of flame retardant 8' back drapes and 3' side dividers. Included in each booth will be:

- Blue Booth Carpet
- One (1) 6' x 30" Blue Draped Table
- Two (2) Molded Side Chairs
- One (1) Wastebasket
- One (1) 7" x 44" Identification Sign

The back drape colors for Tour & Cruise will be **Blue and White**. The side rail drape color will be **Blue**. The back drape colors for Golf & Spa will be **Teal and White**. The side rail drape color will be **Teal**. The exhibit hall is carpeted in **Blue**.

PLEASE NOTE:

1. For proper handling of direct shipments to the facility, shipments should be addressed in c/o BH&L Decorators, Inc. and **will be accepted on set-up days only**. Refer to the "Exhibit Shipping Information and Drayage Rate Schedule" form for receiving dates.
2. Staples, pins, tape, etc., are not allowed to be used on drape panels and table skirts. **Any material damaged will be the responsibility of the exhibitor.**

We look forward to working together to ensure a successful event.

Sincerely,
BH&L Decorators, Inc.



BH&L Decorators, Inc.

Conventions • Trade Shows

7601 Chancellor Drive • Orlando, Florida 32809
Telephone: (800) 995-4245 • Fax (407) 851-3090

4th Annual Tour & Cruise TravelWorld

Tampa Convention Center
Tampa, Florida

March 24 - 25, 2006

For Discount Price, Order and Payment
Must be Received by **March 13, 2006**
Show #0276

SHOW FACT SHEET

EXHIBIT INFORMATION

BOOTH SIZE: 10' X 10'

DRAPE - TOUR & CRUISE:	8' DRAPE = BLUE/WHITE	3' DRAPE = BLUE
GOLF & SPA:	8' DRAPE = TEAL/WHITE	3' DRAPE = BLUE

EXHIBITOR SET-UP: FRIDAY MARCH 24, 2006 8:00AM - 3:00PM

SHOW HOURS:	FRIDAY	MARCH 24, 2006	4:00PM - 6:30PM
	SATURDAY	MARCH 25, 2006	2:00PM - 4:30PM

EXHIBITOR MOVE-OUT: SATURDAY MARCH 25, 2006 4:31PM - 7:00PM

FORCE FREIGHT DATE/TIME: SATURDAY MARCH 25, 2006 7:01PM

SHIPPING ADDRESSES

WAREHOUSE FREIGHT: SHOULD BE RECEIVED BY MARCH 22, 2006
(If freight cannot be scheduled to arrive by March 22nd, reroute to arrive at show site.)

TO: (NAME OF EXHIBITOR AND BOOTH NUMBER)
FOR: 4th ANNUAL TOUR & CRUISE TRAVELWORLD
C/O: BH&L DECORATORS, INC.
OVERNITE TRANSPORTATION
3717 EAST LAKE AVENUE
TAMPA, FLORIDA 33610

SITE FREIGHT: CAN BE RECEIVED ONLY ON MARCH 23 AND 24, 2006

TO: (NAME OF EXHIBITOR AND BOOTH NUMBER)
FOR: 4TH ANNUAL TOUR & CRUISE TRAVELWORLD
C/O: BH&L DECORATORS, INC.
TAMPA CONVENTION CENTER
333 S. FRANKLIN STREET
TAMPA, FLORIDA 33602

► **SEE DRAYAGE RATE SCHEDULE FORM FOR MORE DETAILS** ◀

Fire Department Regulations

Dear Exhibitor:

We are pleased that you will be having your exhibit in our city, and we want to help you make it both safe and successful. Special attention must be given to many details, so we hope you will call the Fire Prevention Division for consultation.

To help you in planning your event, we offer some key information. Attention to these requirements will prevent problems. They apply to all public assemblies & exhibitions.

We will provide the required permit for assemblies of 100 or more people following review of a plan showing the capacity and location of aisles & exits which must be kept on display at the assembly.

Listed below are additional requirements to follow for safety:

- Install display or exhibit so as not to interfere with access to exits or visibility of exits, or of exit signs. Also, it is important not to block access to fire fighting equipment and/or emergency equipment.
- Use flame retardant materials for all displays, table covers, tablecloths, streamers, booths and decorations.
- We will assign an inspector to fire watch and first aid if deemed reasonable, with the individual compensated by the exhibit operator or promoter.
- Prior approval should be obtained before using an open flame lighting device.
- The required way to display vehicles inside a building is to disconnect the positive lead of the battery, drain the fuel tank to **one-quarter tank or less**, and tape or lock fuel caps; LP tanks should be removed from all vehicles. **WRITTEN NOTIFICATION OF PLANS TO BRING A VEHICLE ONTO THE SHOW FLOOR MUST BE MADE TO THE SHOW CONTRACTOR AT LEAST FOUR WEEKS PRIOR TO SHOW SET-UP SO THAT THE PROPER PERMITS CAN BE OBTAINED.**
- When LP gas is used, five pound non-refillable containers are permitted temporarily inside buildings for demonstration purposes, if spaced not closer than 20 feet from each other, but no spare tank storage is allowed inside. All LP tanks must be removed from the exhibit floor each night.



BH&L Decorators, Inc.

Conventions • Trade Shows

7601 Chancellor Drive • Orlando, Florida 32809
Telephone: (800) 995-4245 • Fax (407) 851-3090

**4th Annual Tour & Cruise
TravelWorld**

Tampa Convention Center
Tampa, Florida

March 24 - 25, 2006

For Discount Price, Order and Payment
Must be Received by **March 13, 2006**
Show #0276

PAYMENT POLICY FORM

Payment Policy - 100% including applicable tax is due at show site.

Full payment must be included with all advance orders to obtain discount prices. Purchase Orders are not considered advance payment. Payment may be made by company check or credit card authorization.

Any additional costs incurred for orders or services placed at show site are due and payable upon presentation of the invoice. All adjustments must be made at show site.

ABSOLUTELY NO CREDITS WILL BE ISSUED AFTER SHOW CLOSING.

All accounts must be settled at the BH&L Service Desk prior to show closing. Your show site representative must be made aware of this policy and have means of payment, unless credit card authorization is provided.

In the event that you have arranged for an agent to handle your display, your agent will be required to adhere to this policy as we will not bill a third party. If this policy is not adhered to, the exhibitor shall then be liable for payment.

INTERNATIONAL EXHIBITORS: We require 100% pre-payment of advance orders. Payment must be rendered by cash, company check payable in U.S. dollars drawn on a U.S. account, American Express, MasterCard or Visa Credit Cards.

Exhibitors will be assessed a \$25.00 service charge for any returned check(s). **A finance charge of 1 1/2% per month (18% per annum) will be added to any outstanding invoices.**

► PLEASE PRINT CLEARLY OR TYPE. This form must be signed and accompany your order.

Company Name:		Booth #:
Street Address:		
City:	State:	Zip:
Authorized Person (please print):		Title:
Signature:	Phone:	Fax: